

Sick Adult Policy

If an adult becomes ill while attending the setting they will be provided with support and sent home or to hospital as soon as possible. Should the adult to child ratios be affected then the emergency contingency plan must be implemented. (Children will be taken to Waterloo Primary School until other staff arrives or parents are contacted to collect them)

If body waste has occurred all persons must be removed from the area and this area must be cleaned immediately. Staff cleaning the area must ensure that appropriate protective clothing is worn (Aprons, Gloves) and that the designated cleaning equipment is used. (red cloths, mops and anti-bacterial spray)

All incidents must be recorded into the incident book and a note should be made of:

- Nature of the illness
- What action was taken
- Any food or drink the child has consumed
- If the adult has complained of pain i.e. headache, sore throat, stomach
- If a rash has been noticed

“Staff should be fit for work. This means that they must not be suffering from or carrying an illness that could cause problems to the safety of others this includes food handling.”

Absence from the setting

Should a staff member be unfit for work, as per their contract of employment they should notify the Setting Manager or person in charge 2 hours before session starts on their first day of sickness or at the earliest possible convenience

If an adult is unwell due to:-

- vomiting,
- diarrhoea,
- Influenza,
- sticky eye or
- anything that is thought to be contagious,

They will be told not to attend the setting until the infection clears (incubation periods will vary but at least 48 hours is recommended).

Staff being absent due to vomiting and/or diarrhoea will not be permitted to handle any food for a further 3 days (total of 5 days).

Staff may be asked to produce a medical certificate to cover any period of absence or to prove their fitness to return to work.

Ofsted and the Environmental Health will be notified of any communicable diseases, 2 or more persons contacting food poisoning or any person having a serious disease.

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